

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
AUGUST 25, 2016
TOWN HALL
3:30 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Chairman Hawver called the meeting to order at 3:30 PM.

The Board looked at the draft tax agreement between Power Play Solar and the Town. Administrator LaBombard stated that all of the back taxes have been paid. Selectman Smith moved to sign the tax agreement with Power Play Solar as presented, seconded by Selectman Petersen. The motion carried unanimously.

The Board reviewed a memo to the Treasurer/Collector. Discussion ensued. Selectman Smith moved to send the memo to the Treasurer/Collector, seconded by Selectman Petersen. The motion carried unanimously.

Administrator LaBombard explained that the United Way has requested to park the United Way car in a parking space on the Village Green. Selectman Smith moved to allow the United Way car to be parked across from the Post Office from August 26, 2016 through August 28, 2016, seconded by Selectman Petersen. The motion carried unanimously.

Administrator LaBombard stated that the Goodwill will be requesting permission to park the Goodwill truck in the Village Green one weekend day per month to receive donations. Discussion ensued. It was the consensus of the Board to allow the Goodwill truck to be parked in the Town Hall parking lot one weekend day per month to receive donations.

Discussion ensued regarding the Board's meeting schedule. It was the consensus of the Board to hold their next meeting on September 6, 2016, since September 5, 2016 is Labor Day.

Chairman Hawver stated that she had a plaque made for Sean Smith for the Trail that he designed at the Town Park. She asked the Board if they would be willing to pay for the plaque out of the Selectmen's budget. Discussion ensued. It was the consensus of the Board to pay for the plaque out of the Selectmen's budget.

Discussion ensued regarding the incident with the Police Department earlier in the week. It was the consensus of the Board to have Administrator LaBombard discuss the incident with Town Counsel and schedule a meeting to discuss Town Counsel's opinion on the incident for the following week.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 4:34 PM

Respectfully submitted:

Alicia Dulin
Assistant to the Town Administrator

Documents Reviewed at this meeting:
Draft Agreement with Power Play Solar
Memo to the Treasurer/Collector
Invoice for Plaque
Draft Performance Plan for Police Chief